**高雄醫學大學博士學位候選人資格考核實施要點**

**Kaohsiung Medical University**

**Directives Governing the Implementation of Doctoral Candidate Qualifying Examinations**

80.02.11 教育部台(80)高07178號函核

February 11, 1991 Approved by Ministry of Education official letter Tai (80)

Kao No.07178

93.07.20 教育部台高(二)字第0930091941號函備查

July 20, 2004 Submitted to Ministry of Education official letter Tai Kao (2) Tzu No.0930091941 for approval

93.07.22 高醫校法字第930100028號函公布

July 22, 2004 Promulgated via the KMU official letter Hsiao Fa Tzu No.

930100028

98.10.27 98學年度第二次教務會議通過

October 27, 2009 Passed by the 2nd Academic Affairs Meeting of the

Academic Year 2009

99.02.10 教育部台高（二）字第0990024566號函備查

February 10, 2010 Submitted to Ministry of Education official letter Tai Kao (2) Tzu

No. 0990024566 for approval

99.03.16 高醫教字第0991101099號函公布

March 16, 2010 Promulgated via the KMU official letter Chiao Tzu No.

0991101099

99.12.31 99學年度第四次教務會議通過

December 31, 2010 Passed by the 4th Academic Affairs Meeting of the

Academic Year 2010

100.01.26 高醫教字第1001100283號函公布

January 26, 2011 Promulgated via the KMU official letter Chiao Tzu No.

1001100283

100.02.16 教育部臺高(二)字第100025548號函同意備查

February 16, 2011 Submitted to Ministry of Education official letter Tai Kao (2) Tzu No. 100025548

100.03.16 高醫教字第1001100734號函公布

March 16, 2011 Promulgated via the KMU official letter Chiao Tzu No.

1001100734

101.04.25 100學年度第一次臨時教務會議通過

April 25, 2012 Passed by the 1st interim Academic Affairs Meeting of the

Academic Year 2011

101.07.26 100學年度第七次教務會議通過

July 26, 2012 Passed by the 7th Academic Affairs Meeting of the Academic

Year 2011

101.09.05 高醫教字第1011102270號函公布

September 5, 2012 Promulgated via the KMU official letter Chiao Tzu No.

1011102270

102.02.27 教育部臺教高(二)字第1020024118號函同意備查第二至五條

February 27, 2013 Submitted to Ministry of Education official letter

Tai Chiao Kao (2) No. 1020024118, Article 2 to 5 for approval

102.03.29 101學年度第五次教務會議通過

March 29, 2013 Passed by the 5th Academic Affairs Meeting of the Academic

Year 2012

102.04.18 高醫教字第1021101182號函公布

April 18, 2013 Promulgated via the KMU official letter Chiao Tzu No.

1021101182

102.08.02 教育部臺教高(二)字第1020109758號函同意備查第六條

August 2, 2013 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1020109758, Article 6 for approval

102.08.18高醫教字第1021102561號函公布

August 18, 2013 Promulgated via the KMU official letter Chiao Tzu No.

1021102561

102.09.11 102學年度第一次教務會議通過

September 11, 2013 Passed by the 1st Academic Affairs Meeting of the

Academic Year 2013

102.10.14 高醫教字第1021103062號函公布

October 14, 2013 Promulgated via the KMU official letter Chiao Tzu No.

1021103062

103.02.19 教育部臺教高(二)字第1030019683號函同意備查第二至四、六及七條

February 19, 2014 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1030019683, Article 2 to 4 , Article 6 and 7 for approval

104.11.05 104學年度第二次教務會議通過

November 5, 2015 Passed by the 2nd Academic Affairs Meeting of the

Academic Year 2015

104.12.23 高醫教字第1041104204號函公布

December 23, 2015 Promulgated via the KMU official letter Chiao Tzu No.

1041104204

105.02.02 教育部臺教高(二)字第1050015752號函同意備查第六條

February 2, 2016 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1050015752, Article 6 for approval

[105.05.20 104學年度第五次教務會議通過](http://lawdb.kmu.edu.tw/images/0/07/1050520%E5%8D%9A%E5%A3%AB%E5%AD%B8%E4%BD%8D%E5%80%99%E9%81%B8%E4%BA%BA%E8%B3%87%E6%A0%BC%E8%80%83%E6%A0%B8%E5%AF%A6%E6%96%BD%E8%A6%81%E9%BB%9E.doc)

May 20, 2016 Passed by the 5th Academic Affairs Meeting of the Academic

Year 2015

105.08.02 教育部臺教高(二)字第1050105835號函同意備查  
第二、三、五、六、七條

August 2, 2016 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1050105835, Article 2,3,5,6,7 for approval

[105.09.08 105學年度第一次教務會議通過](http://lawdb.kmu.edu.tw/images/7/76/1051009%E5%8D%9A%E5%A3%AB%E5%AD%B8%E4%BD%8D%E5%80%99%E9%81%B8%E4%BA%BA%E8%B3%87%E6%A0%BC%E8%80%83%E6%A0%B8%E5%AF%A6%E6%96%BD%E8%A6%81%E9%BB%9E.doc)

September 8, 2016 Passed by the 1st Academic Affairs Meeting of the

Academic Year 2016

106.02.15 教育部臺教高(二)字第1060018196號函同意   
備查第三條

February 15, 2017 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1060018196, Article 3 for approval

107.07.26 106學年度第七次教務會議通過

July 26, 2018 Passed by the 7th Academic Affairs Meeting of the Academic

Year 2017

107.10.01 107學年度第一次教務會議通過

October 1, 2018 Passed by the 1st Academic Affairs Meeting of the Academic

Year 2018

108.01.15 教育部臺教高(二)字第1080004051號函同意備查第五、六條

January 15, 2019 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1080004051, Article 5,6 for approval

108.07.17 107學年度第六次教務會議通過

July 17, 2019 Passed by the 6th Academic Affairs Meeting of the Academic

Year 2018

108.09.04 高醫教字第1081103032號函公布

September 4, 2019 Promulgated via the KMU official letter Chiao Tzu No.

1081103032

108.12.30 臺教高(二)字第1080187556號函准予備查第1、7點

December 30, 2019 Submitted to Ministry of Education official letter Tai Chiao Kao (2) No. 1080187556, Article 1,7 for approval

109.01.17 高醫教字第1091100065號函公布

January 17, 2020 Promulgated via the KMU official letter Chiao Tzu No.

1091100065

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| 一、  Article 1 | 本校為提昇博士班研究生之研究能力，使其具備應有之學養以從事醫學相關科學之研究，依據大學法、學位授予法規定，訂定本要點。  Kaohsiung Medical University (KMU or “the University”) formulates the KMU Directives Governing the Implementation of Doctoral Candidate Qualifying Examinations (“the Directives”) in accordance with the University Act and the Degree Conferral Act to enhance doctoral students’ research abilities and equip them with the necessary academic knowledge and scholarly cultivation to conduct medical research. |
| 二、  Article 2 | 本校各系、所、學位學程之博士班研究生已修畢應修學分數，依行事曆規定時間內始得向所屬系、所、學位學程申請博士學位候選人資格考核，並應檢附下列資料：  Doctoral students who have completed the required credits may submit the following documents to their respective departments, graduate institutes, or degree programs within the timeframe specified in the academic calendar to apply for the doctoral candidate qualifying exam:   1. 資格考核申請表乙份。   1. One qualifying exam application form.  （二）指導教授之推薦函乙份。  2. One recommendation letter from the advisor.  （三）學業成績單乙份。  3. One academic transcript.  （四）博士論文相關之計畫書（含進行中之研究成果）乙份。  4. One dissertation proposal related to the doctoral research (including ongoing research results).  各系、所、學位學程接獲申請案時，需先初步審核資料是否完備，資料不完備者，應要求學生限期補正，逾期未補正或無法補正，經簽報所屬學院院長同意，報教務處備查後，駁回其申請。  Upon receiving an application, each department, graduate institute, or degree program shall examine whether the submitted documents are complete. If they are not, the student shall be required to submit the missing documents within a specified timeframe. If the student fails to do so or is unable to provide the documents in time, the department, graduate institute, or degree program shall reject the application after reporting to the dean of their college for approval and submitting the case to the Office of Academic Affairs for future reference. |
| 三、  Article 3 | 申請案之資料完備者，由系、所、學位學程組成博士學位候選人資格考核委員會（以下簡稱考核委員會）。委員由系、所、學位學程主管推薦本校或校外助理教授或助理研究員以上教師至少五名擔任考核委員（含指導教授），校外委員至少一名，以系、所、學位學程主管為當然委員兼召集人，但博士學位候選人之指導教授不得擔任召集人。召集人及委員名單簽請所屬學院院長及教務長審核後，陳請校長核定之。  For students who have submitted complete documents, their department, graduate institute, or degree program shall establish the Doctoral Candidate Qualifying Examination Committee (“the Examination Committee”). The head of the department, graduate institute, or degree program shall recommend at least 5 internal or external assistant professors, assistant researchers, or individuals above the assistant level (including the advisor) to serve as committee members. At least 1 external committee member must be included. The head of the department, graduate institute, or degree program shall serve as the ex officio member and convener. However, the advisor of the doctoral candidate shall not serve as the convener. The list of the convener and committee members shall be submitted to the dean of the college and the Vice President for Academic Affairs for review and approval, and then forwarded to the President for final approval.  前項考核委員會如因故無法如期召開或有其他重大情事者，得由教務長直接向校長推薦委員及召集人，並重組考核委員會後，續行辦理。  If the Examination Committee mentioned in the preceding paragraph is unable to convene as scheduled due to unforeseen circumstances or other significant issues, the Vice President for Academic Affairs may directly recommend committee members and a convener to the President and then reorganize the Examination Committee to proceed with the matter. |
| 四、  Article 4 | 考核委員會開會前，各系、所、學位學程應就研究生所提之「博士論文相關之計畫書（含進行中之研究成果）」送請二至三名相關學術領域之學者專家提供考評意見。  Before the Examination Committee convenes, the department, graduate institute, or degree program shall submit the postgraduate student’s dissertation proposal related to the doctoral research (including ongoing research results) to 2 to 3 scholarly experts in relevant academic fields for their comments. |
| 五、  Article 5 | 考核委員會應有三分之二（含）以上委員出席，始得開會。考核委員會委員與博士學位候選人間如有具體事實，足認其執行職務有偏頗之虞者，候選人得申請該委員迴避審查。  考核委員會應參酌下列各項資料，予以評定。  The Examination Committee shall have the attendance of at least ⅔ of its members to convene. If there are specific facts between any committee member and the doctoral candidate that are deemed sufficient to cause bias in the performance of the committee member’s duties, the doctoral candidate may request that the committee member be recused from the review. The Examination Committee shall evaluate the following documents.  （一）考評意見表。  1. The list of comments provided by scholarly experts.  （二）研究生所提之博士論文相關之計畫書及口頭報告（含進行中之研究成果）。  2. The dissertation proposal related to the doctoral research (including ongoing research results) provided by the postgraduate student and oral presentation.  前項考核評定結果以無記名投票決定之。如有三分之一（含）以上委員不贊成時，以不及格論（委員應詳載具體不贊成之理由）。  The evaluation mentioned in the preceding paragraph shall be conducted through anonymous voting. If ⅓ or more of the committee members vote against the doctoral candidate, the doctoral candidate shall be deemed to have failed the exam (committee members shall provide detailed reasons for their disapproval). |
| 六、  Article 6 | 本校九十九學年度起入學各系、所、學位學程、逕修讀博士班研究生資格考核繳交資料、考核方式、期限由各系、所、學位學程依據本要點另訂之，經系、所、學位學程會議及院務會議通過，報教務會議核定後實施，惟各系、所、學位學程之博士班研究生資格考核至遲應於下列年限內完成：  The submission of documents, exam methods, and exam deadlines for students directly admitted to doctoral programs in or after the academic year 2010 shall be established by each department, graduate institute, or degree program at the University in accordance with the Directives. The doctoral candidate qualifying exam shall be completed within the following timeframe:  （一）99至105學年度入學生：於入學後五年內完成。  1. For students enrolled between the academic year 2010 and 2016: The qualifying exam shall be completed within 5 years of the enrollment.  （二）106學年度起入學生：於五年級結束前通過考核。  2. For students enrolled in and after the academic year 2017: The qualifying exam shall be completed before the end of their 5th year of study.  考核評定以一次為限，但評定不及格而其修業年限尚未屆滿者，得於次學期或次學年重新考核，重新考核以一次為限，仍不及格者，依學則及本校學生逕修讀博士學位辦法之規定辦理。  The qualifying exam may only be taken once. Students who fail the qualifying exam and have not yet completed their study period may retake the qualifying exam in the following semester or academic year, but they are limited to one retake. Students who fail the re-exam will be subject to the KMU Academic Regulations and the KMU Regulations for Direct Admission to Doctoral Programs.  因懷孕、生產或撫育三歲以下子女、罹患重症或其他重大事由，於規定期限內無法完成資格考核者，得檢具證明專案提出申請延後考核。  Students who are unable to complete the qualifying exam within the required timeframe due to pregnancy, childbirth, raising children aged 3 years or younger, experiencing severe illness, or other significant reasons may submit evidence to apply for a deferral on a case-by-case basis. |
| 七、  Article 7 | 本辦法經教務會議審議通過後，自公布日起實施，並報教育部備查，修正時亦同。  The Directives shall be passed by the Academic Affairs Meeting and submitted to the Ministry of Education for approval and then implemented on the date of promulgation and shall apply to subsequent amendments. |