**高雄醫學大學學生申請雙重學籍辦法**

**Kaohsiung Medical University**

**Regulations for Students Applying for Double Registration**

101.12.04一O一學年度第二次教務會議通過

December 4, 2012 passed by the 2nd the Academic Affairs Meeting of the Academic Year 2012

102.02.07一O一學年度第二次校務會議審議通過

February 7, 2013 passed by the 1st the University Council of the Academic Year 2012

102.03.04高醫教字第1021100585號函公布

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102.08.12教育部臺高(二)字第1020113436號函備查第1、3至10條

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102.09.11一O二學年度第一次教務會議通過

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102.10.17 一O 二學年度第一次校務會議通過

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102.11.14高醫教字第1021103548號函公布

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**103.02.18教育部臺教高(二)字第1030019682號函備查第2條**

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| 第一條  Article 1 | 依據大學法第二十八條及本校學則第九十八條訂定「學生申請雙重學籍辦法」（以下簡稱本辦法）。  Kaohsiung Medical University (KMU or “the University”) formulates the KMU Regulations for Students Applying for Double Registration (“the Regulations”) in accordance with Article 28 of the University Act and Article 98 of the KMU Academic Regulations. |
| 第二條  Article 2 | 本辦法所稱雙重學籍學生，係指同時具有本校與國內他校之學籍，或於本校就讀不同學制之學生。  The term “students with double registration” used in the Regulations refers to students who are simultaneously enrolled at the University and another domestic school or students who are enrolled in different academic systems within the University. |
| 第三條  Article 3 | 本校在學學生同時至國外修讀學位者，應依本校「雙聯學制實施辦法」辦理。  Matters related to current students at the University simultaneously pursuing a degree at an overseas school shall be handled in accordance with the KMU Regulations Governing the Implementation of Dual Degree Programs. |
| 第四條  Article 4 | 本校在學學生申請具雙重學籍，應於雙重學籍事實發生之當學期開學前，填妥本校「雙重學籍申請表」，向就讀學系（所）提出申請。  Current students at the University shall complete the Double Registration Application Form and submit it to the department or graduate institute they are enrolled in before the start of the semester in which double registration occurs. |
| 第五條  Article 5 | 大學部經導師、系主任及院長同意；研究生經指導教授、系（所）主任及院長同意，並經教務長核定後，始取得雙重學籍資格。  Undergraduate students shall obtain the consent of their mentor, department chair, and dean, while postgraduate students shall obtain the consent of their advisor, department or graduate institute chair, and dean. Both shall then receive final approval from the Vice President for Academic Affairs to be granted for double registration. |
| 第六條  Article 6 | 雙重學籍學生入學、選課、休學、退學、復學、轉學、轉系、成績考查、修業年限及畢業等有關學籍事宜，應依本校學則規定辦理。  Matters related to admission, course selection, leave of absence, withdrawal, resumption of studies, transfer to another school, transfer to another department, examination, study period, and graduation of students with double registration shall be handled in accordance with the KMU Academic Regulations. |
| 第七條  Article 7 | 經校核准之雙重學籍者，得依本校「學生抵免學分辦法」辦理抵免；入學後，至他校所修習之學分不得提出抵免申請。  Students with double registration approved by the University may apply for credit exemption in accordance with the KMU Student Credits Waiver and Transfer Regulations. Credits earned at another school after admission to the University cannot be used to apply for credit exemption. |
| 第八條  Article 8 | 雙重學籍學生若未主動提出申請及核准，一經查獲，且未於一週內補辦手續並經核准者，以退學論處。  If students with double registration are found to have failed to apply for and obtain approval for their status, they shall complete the required process and obtain approval within one week. Failure to comply will result in withdrawal from the University. |
| 第九條  Article 9 | 本辦法如有未盡事宜，悉依教育部及本校相關法規辦理。  Matters not set forth in the Regulations shall be handled in accordance with relevant regulations of the Ministry of Education and the University. |
| 第十條  Article10 | 本辦法經教務會議及校務會議通過後公告施行，並報教育部備查，修正時亦同。  The Regulations shall be passed by the Academic Affairs Meeting and the University Council, submitted to the Ministry of Education for approval and shall apply to subsequent amendments. |