**高雄醫學大學學生修讀輔系辦法**

**Kaohsiung Medical University**

**Regulations for Students Pursuing a Minor**

84.06.21八十三學年度教務會議第六次會議審議通過

June 21, 1995 Reviewed and passed by the 6th the Academic Affairs Meeting of the Academic Year 1994

84.09.07八十四學年度法規委員會議第二次會議修正通過

September 07, 1995 Amended and passed by the 2nd meeting of the Regulations Committee of the Academic Year 1995

84.10.02教育部台（84）高字第0四七八六二號函備查

October 02, 1995 Approved for reference via the Ministry of Education official letter Tai(84) Kao Tzu No. 047862

84.10.19（84）高醫法字第060號函公告實施

October 19, 1995 (84) Promulgated and Implemented via the KMU official letter Fa Tzu No.060

103.05.07 高雄醫學大學一O二學年度第六次教務會議通過

May 07, 2014 passed by the 6th the Academic Affairs Meeting of the Academic Year 2013

103.06.12高醫教字第1031101731號函公布

June 12, 2014 Promulgated via the KMU official letter Chiao Tzu No. 1031101731

104.02.16一O三學年度第三次教務會議通過

February 16, 2015 passed by the 3rd the Academic Affairs Meeting of the Academic Year 2014

104.04.20高醫教字第1041101156號函公布

April 20, 2015 Promulgated via the KMU official letter Chiao Tzu No. 1041101156

依教育部104.08.26臺教高(二)字第1040113500號函備查

August 26, 2015 Approved for reference via the Ministry of Education official letter Tai Chiao Kao (2) Tzu No. 1040113500

105.02.19一O四學年度第三次教務會議通過

February 19, 2016 passed by the 3rd the Academic Affairs Meeting of the Academic Year 2015

依教育部105.08.02臺教高(二)字第1050104195號函備查第2、13條

August 02, 2016 Approved for reference via the Ministry of Education official letter Tai Chiao Kao (2) Tzu No. 1050104195, Article 2 and 13

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| 第一條  Article 1 | 依據大學法、大學法施行細則、學位授予法及本校學則規定訂定本辦法。  Kaohsiung Medical University (KMU or “the University”) formulates the KMU Regulations for Students Pursuing a Minor (“the Regulations”) in accordance with the University Act, the Enforcement Rules of the University Act, the Degree Conferral Act, and the KMU Academic Regulations. |
| 第二條  Article 2 | 本校各學系與中山大學學士班學生得自二年級起（轉學生自轉入第二年起）至最高修業年級（不包括主系延長修業年限），申請修讀輔系。但各學系有更嚴格規範者，從其規定。  Bachelor’s students from departments at the University and National Sun Yat-sen University may apply to pursue a minor from the second year (or from the second year after transfer for transfer students) to the final year of study (not including extended study periods for the major). Any stricter regulations set by departments shall prevail.  本校大陸地區學生得申請輔系之系（組），應以教育部當學年度核定招收陸生之系（組）範圍內；未經核定招收陸生之系（組），本校則應於每年1月1日至1月31日間專案報教育部核定後方可辦理。  Mainland Chinese students at the University may apply to pursue a minor only in a department (group) approved by the Ministry of Education (MOE) for admitting Mainland Chinese students in the current academic year. If they wish to pursue a minor in a department (group) not approved for this purpose, the University shall report the application to the MOE as a special case for approval between January 1 and 31 each year before taking further action. |
| 第三條  Article 3 | 選修輔系學生至少應選修輔系之專業（門）必修科目之二十學分，每學期所修學分與學業成績，應以主系及輔系課程合併計算，並登載於成績表；所修輔系課程不及格者，應按照學則有關規定一併處理。  Students pursuing a minor shall complete at least 20 credits in required professional courses for the minor. The credits and grades for courses taken in both the major and minor departments each semester shall be combined for calculation and recorded on their academic transcripts. Matters related to failed courses for the minor shall be handled in accordance with the KMU Academic Regulations. |
| 第四條  Article 4 | 輔系學分，應在主系規定最低畢業學分數以外加修之。  Credits for the minor shall be completed in addition to the minimum graduation credits required for the major. |
| 第五條  Article 5 | 各輔系科目如與主系必修科目相同時，不得視為輔系科目，應在各輔系必修科目或其他相關科目中，選修其規定學分。  Minor courses that are the same as required major courses shall not be counted toward the minor. Students shall select other required or relevant courses in the minor department to fulfill the required credits. |
| 第六條  Article 6 | 選修輔系課程以不影響主系課程為原則。  Minor courses should be selected in a manner that does not affect the completion of major courses. |
| 第七條  Article 7 | 欲修讀輔系之學生，應於公告時間內，依本校教務處公告辦理申請，逾時不受理。  陸生修讀輔系後，本校應於註冊生效3日內立即透過陸生聯招會即時通報系統，將學生異動結果通報教育部、大陸委員會與內政部移民署。  Students shall complete the application to pursue a minor within the timeframe announced by the Office of Academic Affairs. Late applications will not be accepted. When a Mainland Chinese student pursues a minor, the University shall report the change to the MOE, the Mainland Affairs Council, and the National Immigration Agency of the Ministry of the Interior through the instant notification system of the University Entrance Committee for Mainland Chinese Students within 3 days of the registration becoming effective. |
| 第八條  Article 8 | 學生修讀輔系課程於規定修業年限內學校須另行開班者，應繳交學分費。學生因修讀輔系課程而延長修業年限，修習學分數在九學分以下者，應繳交學分費；在十學分以上者，應繳交全額學雜費。  Students pursuing a minor shall pay credit fees if the University needs to open additional classes within the specified study period for them. For students who extend their study period due to pursuing a minor, they shall pay credit fees if they are enrolled in fewer than 9 credits, or full tuition and miscellaneous fees if they are enrolled in 10 credits or more. |
| 第九條  Article 9 | 凡依規定修滿輔系之學生於轉學時，其轉學（或修業）證明書及成績表均予加註輔系名稱。  When students who have completed the requirements of the minor department seek to transfer to another school, the title of the minor department shall be included in their transfer or study certificate and academic transcripts. |
| 第十條  Article 10 | 修滿輔系規定之科目與學分成績及格者，其畢業生名冊、歷年成績表、學士學位證（明）書應加註輔系名稱，但不授予學位。  For students who have completed the required courses and credits for the minor with passing grades, their graduation list, academic transcripts, and bachelor’s degree certificate shall include the name of the minor. However, no separate degree certificate will be issued for the minor. |
| 第十一條  Article 11 | 未能於規定修業年限內修滿輔系應修科目學分者，其延長修業年限至多二年。  Students who fail to complete the required courses for the minor within the specified study period may extend their study period by up to 2 additional years. |
| 第十二條  Article 12 | 各學系得依本辦法訂定該學系學生修讀輔系實施要點，經系務、院務會議審議通過，陳請院長核定後公告實施。  Departments may formulate their own implementation directives for students pursuing a minor in accordance with the Regulations. These directives shall be reviewed and approved at department and college affairs meetings before being submitted to their deans for final approval, announcement, and implementation. |
| 第十三條  Article 13 | 本辦法經教務會議通過後公告實施，並報教育部備查。  The Regulations shall be passed by the Academic Affairs Meeting and then implemented on the date of promulgation and submitted to the Ministry of Education. |